MINUTES

Weekly RHEA Client Registry Call

September 7, 2012

**Agenda:**

1. AOB
2. Sysnet development Update – Odysseas
3. Server Availability
4. Process for going live
   1. Finalize Algorithm
   2. Installation
   3. Load Data
   4. Test end to end
5. Parking Lot Items - Shaun

**Discussion Topics:**

1. AOB
2. Sysnet development Update – Odysseas
   1. Odysseas - Completed all development tasks on original schedule and added some additional features. One is support presenting all the events from OpenEMPI on the user interface. Preparing script for load testing and once production server is available we will test. Anticipated performance numbers for OpenEMPI once in production are reasonable and out on the RHEA wiki with CR requirements. Testing various matching and blocking of algorithm. Hope to optimal configuration by next week.
3. Server Availability
   1. Hannes – At NDC putting in new servers today and should have access by end of day. There will be SSH access to the servers.
   2. Odysseas – For privacy reasons who will transfer Ubedehe data set from the data server?
   3. Ryan – Jembi can have people physically move the data which should be the safest.
   4. Shaun – Will test server continue to be up for a bit? Some scripts are on there that we may want to transition later.
   5. Ryan – No plans for deactivating that at this time.
4. Process for going live
   1. Finalize Algorithm
      1. Shaun – Reviewing the matching configuration to finalize the algorithm by Friday. Responsible party Shaun & Odysseas.
   2. Installation
      1. Shaun – Getting server available and configured for access and getting version of OpenEMPI on that server. Responsible parties for server install Jembi, Sysnet to install OpenEMPI (Wayne point person on ground), Ryan will get Odysseas access to the server by Monday, Jembi to transfer data set once Odysseas has updated data set. Tuesday installation will be complete.
   3. Load Data
      1. Shaun - Loading data as we have talked about and confirming a proper installation. Odysseas will do a data load for integration testing this weekend. Finalizing configuration on Friday there will be another data load.
   4. Test end to end
      1. Shaun – Encompasses transaction testing, end to end testing, production load testing, and end user confirmation of the functionality. End to end integration testing will be done by Jembi. Load testing will be performed
   5. Hannes will check on access into the production server.
5. Parking Lot Items – Shaun

Meeting Concluded at 8:42am.

**Attendees:**

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| **Name** | **Organization** | **Name** | **Organization** | **Name** | **Organization** |
| Michel Makolo | Jembi | Odysseas Pentakalos | SYSNET | Shaun Grannis | Regenstrief |
| Hannes Venter | Jembi | Liz Peloso | Consultant | Lorinne Banister | Regenstrief |
| Ryan Crichton | Jembi |  |  | Mead Walker | Consultant |