# Meeting Minutes

**Meeting Purpose:** Blood Safety Strengthening Programme – External Meeting

**Date:**  07 December 2016 at 3:00pm – 4:00pm

**Attendees:**

|  |  |
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| **Name** | **Initials** |
| Linda Taylor  | LT |
| Rhonwyn Cornell  | RC |
| Tariro Mandevani | TAM |
| Michelle Chevalier (CDC) | MC |
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**Apologies**

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| --- | --- |
| Pete Zech | CB |
| Chris Seebrgets  | CJS  |
| Christine Bales  | CB  |
| Drammeh Bakary (CDC) | DB |
| Michael Qualls (CDC) | MQ |
| Daniel Futerman | DF |
| Carl Fourie | CF |
| Ann Parsons | AP |

## Agenda:

* **Implementation Update**
* **Product Update**
* **A.O.B**

## **Minutes**

**Implementation Update:**

* The Zambian team are happy with what they have learnt during the training.
* With Ghana we have finished on the training for the full team. Unfortunately they have trouble to get the Zebra printers. We are assisting with getting a vendor for them. We have been in touch with agents to get the Zebra providers in Ghana. They are not going to be moving with the OQ. The go live has not been shifted for Ghana. The timeline is still the same. They have to have the zebra printing for the go live. The go live is scheduled for beginning of February. We might have to re-schedule our plan to have Zambia go live first as they have their equipment ready. I will be in touch with Mavis to see if she was in contact with the Director of Health.
* **Ethiopia:** is also experiencing the same problem with finding Zebra printing. Ethiopia has stage the system on a running server. The blood service is still moving all their furniture.
* Lesotho is going on well. We haven’t received any issues from them. I will be in contact with them end of week or next week for an update call.

**Academy Update**

* Invites went out to all delegates coming for the BSIS Academy training. We have positive acknowledgment from Ghana, Ethiopia, Zambia and Lesotho coming for the Academy training.
* From CDC side Michelle confirmed that she might be travelling for the academy workshop.
* Letters have been put together for delegates to get their visas in place.

**A.O.B**

## Action Items and Decisions Made

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| **DECISION** | **BY** |  |
|  |  |  |
| **ACTION ITEM**  | **RESPONSIBLE**  | **DUE DATE**  |
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